

DAILY ACTIVITIES

Name : Steven Philip
Student Number : 2021020001
Department : Food & Beverage Management

No.	Day	Date	Section	Activities	Sign (By Hotel)	Note
1	Wednesday	22/01/25	Service	Handling breakfast and handling lunch: clear up table, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
2	Thursday	23/01/25	Day off			
3	Friday	24/01/25	Day off			
4	Saturday	25/01/25	Service	Handling breakfast and handling lunch: clear up table, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, set up lunch		
5	Sunday	26/01/25	Service	Handling breakfast and handling lunch: clear up table, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
6	Monday	27/01/25	Day off			
7	Tuesday	28/01/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet provide service for the guest, polishing chinaware,		

				glassware, silverware, refill water, milk and juice		
8	Wednesday	29/01/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
9	Thursday	30/01/25	Day off			
10	Friday	31/01/25	Day off			
11	Saturday	01/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
12	Sunday	02/02/25	Day off			
13	Monday	03/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
14	Tuesday	04/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
15	Wednesday	05/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
16	Thursday	06/02/25	Day off			

17	Friday	07/02/25	Day off			
18	Saturday	08/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
19	Sunday	09/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
20	Monday	10/02/25	Service	Handling lunch and dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
21	Tuesday	11/02/25	Service	Handling lunch and dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
22	Wednesday	12/02/25	Service	Handling lunch and dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
23	Thursday	13/02/25	Day off			
24	Friday	14/02/25	Day off			
25	Saturday	15/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

26	Sunday	16/02/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
27	Monday	17/02/25	Day off			
28	Tuesday	18/02/25	Day off			
29	Wednesday	19/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
30	Thursday	20/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
31	Friday	21/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
32	Saturday	22/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
33	Sunday	23/02/25	Day off			
34	Monday	24/02/25	Day off			
35	Tuesday	25/02/25	Day off			

36	Wednesday	26/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
37	Thursday	27/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
38	Friday	28/02/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
39	Saturday	01/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
40	Sunday	02/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
41	Monday	03/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
42	Tuesday	04/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
43	Wednesday	05/03/25	Day off			
44	Thursday	06/03/25	Day off			

45	Friday	07/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
46	Saturday	08/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
47	Sunday	09/03/25	Day off			
48	Monday	10/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
49	Tuesday	11/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
50	Wednesday	12/03/25	Day off			
51	Thursday	13/03/25	Day off			
52	Friday	14/03/25	Service	Handling lunch and dinner :clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, juice, refill ice for the buffet		
53	Saturday	15/03/25	Day off			
54	Sunday	16/03/25	Day off			

55	Monday	17/03/25	Day off			
56	Tuesday	18/03/25	Service	Handling breakfast :clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
57	Wednesday	19/03/25	Day off			
58	Thursday	20/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
59	Friday	21/03/25	Service	Handling dinner, set up buffet, clear up table, polishing chinaware, silverware, glassware, prepare the tea, and refill ice for the buffet		
60	Saturday	22/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
61	Sunday	23/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
62	Monday	24/03/25	Day off			
63	Tuesday	25/03/25	Day off			
64	Wednesday	26/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware		

65	Thursday	27/03/25	Day off			
66	Friday	28/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
67	Saturday	29/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
68	Sunday	30/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
69	Monday	31/03/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
70	Tuesday	01/04/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
71	Wednesday	02/04/25	Day off			
72	Thursday	03/04/25	Day off			
73	Friday	04/04/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		

74	Saturday	05/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
75	Sunday	06/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
76	Monday	07/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
77	Tuesday	08/04/25	Day off			
78	Wednesday	09/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
79	Thursday	10/04/25	Day off			
80	Friday	11/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
81	Saturday	12/04/25	Day off			
82	Sunday	13/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		

83	Monday	14/04/25	Day off			
84	Tuesday	15/04/25	Service	Handling breakfast and handling lunch: clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
85	Wednesday	16/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
86	Thursday	17/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
87	Friday	18/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
88	Saturday	19/04/25	Day off			
89	Sunday	20/04/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
90	Monday	21/04/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
91	Tuesday	22/04/25	Day off			

92	Wednesday	23/04/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
93	Thursday	24/04/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
94	Friday	25/04/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
95	Saturday	26/04/25	Day off			
96	Sunday	27/04/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
97	Monday	28/04/25	Day off			
98	Tuesday	29/04/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
99	Wednesday	30/04/25	Day off			
100	Thursday	01/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

101	Friday	02/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
102	Saturday	03/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
103	Sunday	04/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
104	Monday	05/05/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
105	Tuesday	06/05/25	Day off			
106	Wednesday	07/05/25	Day off			
107	Thursday	08/05/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
108	Friday	09/05/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
109	Saturday	10/05/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		

110	Sunday	11/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
111	Monday	12/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
112	Tuesday	13/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
113	Wednesday	14/05/25	Day off			
114	Thursday	15/05/25	Day off			
115	Friday	16/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
116	Saturday	17/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
117	Sunday	18/05/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
118	Monday	19/05/25	Day off			

119	Tuesday	20/05/25	Day off			
120	Wednesday	21/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
121	Thursday	22/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
122	Friday	23/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
123	Saturday	24/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
124	Sunday	25/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
125	Monday	26/05/25	Day off			
126	Tuesday	27/05/25	Day off			
127	Wednesday	28/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

128	Thursday	29/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
129	Friday	30/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
130	Saturday	31/05/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
131	Sunday	01/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
132	Monday	02/06/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
133	Tuesday	03/06/25	Day off			
134	Wednesday	04/06/25	Day off			
135	Thursday	05/06/25	Day off			
136	Friday	06/06/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		

137	Saturday	07/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
138	Sunday	08/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
139	Monday	09/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
140	Tuesday	10/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
141	Wednesday	11/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
142	Thursday	12/06/25	Day off			
143	Friday	13/06/25	Service	Handling dinner clear up table,set up buffet,provide service for the guest, polishing chinaware, glassware, silverware, refill water , refill ice for the buffet		
144	Saturday	14/06/25	Day off			
145	Sunday	15/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

146	Monday	16/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
147	Tuesday	17/06/25	Day off			
148	Wednesday	18/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
149	Thursday	19/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
150	Friday	20/06/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
151	Saturday	21/06/25	Day off			
152	Sunday	22/06/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
153	Monday	23/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
154	Tuesday	24/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

155	Wednesday	25/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
156	Thursday	26/06/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
157	Friday	27/06/25	Day off			
158	Saturday	28/06/25	Day off			
159	Sunday	29/06/25	Service	Handling dinner clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, refill ice for the buffet		
160	Monday	30/06/25	Day off			
161	Tuesday	01/07/25	Day off			
162	Wednesday	02/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
163	Thursday	03/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
164	Friday	04/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware,		

				silverware, refill water, milk and juice, refill ice for the buffet		
165	Saturday	05/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
166	Sunday	06/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
167	Monday	07/07/25	Day off			
168	Tuesday	08/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
169	Wednesday	09/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
170	Thursday	10/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
171	Friday	11/07/25	Day off			
172	Saturday	12/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice		
173	Sunday	13/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		

174	Monday	14/07/25	Service	Handling breakfast and lunch clear up table, set up buffet, provide service for the guest, polishing chinaware, glassware, silverware, refill water, milk and juice, refill ice for the buffet		
175	Tuesday	15/07/25	Day off			
176	Wednesday	16/07/25	Day off			
177	Thursday	17/07/25	Day off			
178	Friday	18/07/25	Day off			
179	Saturday	19/07/25	Day off			